



### **The Preinstallation Meeting**

(2.0 hours, 2.0-AIA HSW)



This is a hands-on meeting facilitated by the presenter with a scope of work, verifying understandings and expectations. This is the last meeting prior to the start of construction of this trade. This is a chance to verify submittals, installation instructions, job specific details, compatibility, transitions between different materials and trades, and making sure that the details are fully coordinated with other trade shop drawings. The meeting involves the Architect, the General Contractor, Sub Contractor, Manufacturer Representative, and adjacent trades.

#### Learning Objectives:

1. Understand products, installation procedures, installers understanding of the materials being installed on the project.
2. Review compatibility of materials and coordinate with all trades coming in contact with the scope of work
3. Coordinate detailing across the trades and verify construction sequencing
4. Take lessons learned from the meeting and use towards future project detailing and specifying