



### ***A Guide for a productive Concrete Pre-Installation Meeting***

Concrete installations can be complex and affect many trades. Ensuring installation expectations are clear is key to a successful project. We will provide an understanding of what to review during the pre-installation meeting and what other trades need for their systems. Lessons learned from previous projects and previous pre-installation meetings will be reviewed and discussed throughout the seminar. We will go over what makes for a productive, informative, and well-run meeting, having the ability to verify an understanding among all players and adjacent trades.

#### Prerequisite Knowledge:

Good understanding of concrete and the concrete installation process.

#### HSW Justification:

The meeting will discuss in detail, the building environment, building envelope, and water intrusion concerns and solutions. How concrete could be more environmentally friendly and how to better utilize a more environmental concrete. By discussing and bringing up construction concerns early, the work will be performed efficiently, short cuts will not be made which could compromise the work in place and place the public in danger.

#### Learning Objective 1:

Learn to prevent constructability issues with a pre-installation meeting to understand to set expectations with the foreman & project team. Getting ahead of concerns or potentially incorrect installation early will prevent harmful installation and keep the project on time, reducing the chance of short cuts to get the schedule in-line.

#### Learning Objective 2:

Review best practices and understand what to ask to ensure all trades have what they need regarding the concrete installation to be successful. A well informed contractor will install the products better and with more efficiency, reducing rework and potentially unsafe conditions at the building turnover.

#### Learning Objective 3:

Understand what concrete installation errors will affect other trades and what actions are necessary for everyone's success. By understanding these concerns, the schedule is held tighter and less chance of dangerous rework.

#### Learning Objective 4:

Apply what you have learned in the pre-installation meetings in the field during construction. Being able to review the work in place with confidence is key to a successful installation. The Architect and inspector will have full knowledge of what is going to be installed and how it will be installed, catching any incorrect work in place.