

## QUALITY ACKNOWLEDGEMENT LETTER:

AECOM Hunt is obligated by its contract with the Owner to perform our work in a good and workmanlike manner. In our subcontracts, we pass this quality commitment to each of our Trade Contractors. To ensure that the Owner will receive the Quality we are required to provide, our Trade Contractors must abide by the Contract, Contract Documents, the Project Specific Quality Assurance Manual/Plan, if applicable, and this Acknowledgement (Quality Documents).

**I acknowledge, on behalf of my company, that I have received a copy of the Quality Documents.** I further acknowledge that our Foreman/Superintendent will read and abide by the Quality Documents applicable to our work and maintain constant participation in the program. **We agree to assign, as our representative, a competent person to be responsible for compliance with the Quality Documents and all quality-related issues that may arise.** We will disclose the identity of our representative to the AECOM Hunt Project Manager and Superintendent. In addition, should we fail to fulfill the requirements contained in the Quality Documents, we will participate in any training deemed necessary by AECOM Hunt's Quality Team to bring our company to a level that will enable us to comply. We acknowledge that we must ensure that our second-tier subcontractors abide by the Requirements of Quality. We agree that obtaining **Quality is a TEAM effort** and each individual's responsibility is **to ensure the Quality of Work set in place for this Project.**

Our obligation to comply with the requirements contained within the Quality Documents includes but is not limited to the following:

- 1) Ensure that all work components comply with the Contract Documents, including but not limited to Government agencies and Manufacturer's Requirements.
- 2) Prevent deficiencies through pre-construction activities, such as meetings and quality control coordination.
- 3) Verify compliance with all QA/QC procedures to detect and correct defective work in progress in a timely manner.
- 4) Trade partner to maintain a QA/QC program ensuring that tasks performed, including, but not limited to, construction activities, will comply with the Contract Documents & Specifications for:
  - a) material supply and verification
  - b) vendors or suppliers
  - c) fabrication and verification
  - d) Environmental factors and protection on site
  - e) Transportation, transportation protection
  - f) Installation sequencing with other trades as necessary or as discussed
- 5) Request written clarification from AECOM Hunt before proceeding to install a product(s) if the Manufacturer's instructions conflict with the Contract Documents.
- 6) Request written clarification from AECOM Hunt before proceeding to install product(s) if we are aware of a conflict within the Contract Documents.

- 7) Before installation, verify that existing conditions and field measurements are as indicated on shop drawings or as instructed by the Manufacturer without conflict.
- 8) Submit the current Manufacturer's printed instructions for delivery, storage, assembly, installation, startup, adjusting, and finishing.
- 9) The Subcontractor shall coordinate with the job site superintendent before and during the work's construction.
- 10) Provide an auditable record (when applicable) of:
  - a) Specific training certifications
  - b) Tests
  - c) Inspections
  - d) Changes to written procedures
  - e) Non-compliance and corrections documentation
  - f) Documentation which records the final resolution of discrepancies in the Contract Documents
  - g) Other pertinent data as required or requested.
- 11) Update field record set on a continual basis as instructed by the AECOM Hunt project team.
- 12) If defects or deficiencies are discovered, the Trade Contractor shall, within (2) days, provide to AECOM Hunt an initial assessment of the defects/deficiencies and, within seven (7) days, develop, obtain approval, and commence to implement its plan to correct the defects/deficiencies.

Trade Contractor:

Printed Name:

Signature:

Date:

AECOM Hunt

Representative:

Printed Name:

Signature:

Date: